

Module Code	19349002	Course Term
Course Subject Name	Technical Communication 2	Autumn Semester
Course Tutor	D.Drummond / Y.Ogino	
Credit	2	Taught Day
Schools	School of Agriculture	MON-2
Taught Year		
Campus	Ito campus	
Subject Area		
Course Subject Classification	Technical Communication	
Course Requirements		
Course Requirement (Pre-requisite)	Technical Communication I	
Course Outline		
How to write a scientific paper then prepare and deliver an oral presentation.		
key words		
technical communication, oral presentation, scientific writing		
Study Objectives (General)		
To learn and practise the skills required for:		
writing manuscripts for publication in scientific journals, preparing and delivering oral presentations		
Study Objectives (Specific)		
To learn and practise:		
1) The format of a scientific paper		
2) The publishing process		
3) Writing, reviewing and revising a scientific paper		
4) Structuring an oral presentation		
5) Preparing slides for a scientific talk		
6) Oral presentation skills		
Course Plan		
Weekly schedule (may be subject to revision)		
1. Class orientation - Introduction to scientific communication II (Drummond and Ogino)		
2. Format of a scientific paper, plagiarism, Literature review, bibliographic tools, (Drummond)		
3. Preparation of tables, graphs and figures I (Ogino)		
4. Preparation of tables, graphs and figures II (Ogino)		
5. Preparation of scientific paper sections - Results, Discussion (Drummond)		
6. Preparation of scientific paper sections - Introduction, materials and methods (Drummond)		
7. Preparation of scientific paper sections - Title, Abstract and Submission of the final manuscript (Drummond)		
8. Oral presentations - introduction (Ogino)		
9. Oral presentations - structuring the presentation and choosing the words (Drummond)		
10. preparing visual aids for an oral presentation I (Ogino)		
11. Presentation skills and practise (Flash talks) (Drummond and Ogino)		
12. Presentation skills and practise part 1 (Drummond and Ogino)		
13. Presentation skills and practise part 2 (Drummond and Ogino)		
14. Final Student oral presentations part 1 (Drummond and Ogino)		
15. Final Student oral presentations part 2 (Drummond and Ogino)		
Course Approaches	Lectures, class exercises, written and oral presentation assignments	
Textbooks	Textbook 1: Scientific Writing and Communication: Papers, Proposals, and Presentations, Angelika H. Hoffman, Ph.D., Oxford University Press (2010)	
	Textbook 2: The Craft of Scientific Presentations: Critical Steps to Succeed and Critical Errors to Avoid, by Michael	
Reference Books		
Study consultation (office hour)	<p>Douglas Drummond Office: Rm 679 Bldg West-5 Faculty of Agriculture, Kyushu University Hakozaki Campus Office Hours: 09:00 - 18:00 Email: d.drummond@agr.kyushu-u.ac.jp Phone: (092)-802-4768</p> <p>Yukiko Ogino Office: Office: Room 579 Bldg. WEST-5, Faculty of Agriculture, Kyushu University Ito Campus Office Hours: 9:00- 18:00 Email: ogino@agr.kyushu-u.ac.jp Phone: (092)-802-4766</p>	
Exams/Results Evaluation Method	1. written reports and exercises	
	2. Oral presentation in class	
Others	A minimum of 80% attendance is mandatory.	