

# **Guidelines for Application 2021**

The Asian Development Bank-Japan Scholarship Program

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**International Graduate Program**

**Graduate School of  
Bioresource and Bioenvironmental Sciences  
Kyushu University**

## Asian Development Bank – Japan Scholarship Program (ADB-JSP)

The International Graduate Program at the Graduate School of Bioresource and Bioenvironmental Sciences, Kyushu University, is currently accepting applications for the Asian Development Bank – Japan Scholarship Program (ADB-JSP). Two successful candidates will be awarded a scholarship by ADB-JSP and be enrolled in the master's program from October 2021.

### 1. Study Areas

The Master's Program in International Graduate Program at the Graduate School of Bioresource and Bioenvironmental Sciences comprises four departments: (i) Bioresource Sciences, (ii) Agro-environmental Sciences, (iii) Agricultural and Resource Economics, and (iv) Bioscience and Biotechnology.

For details of each department, please refer to

(Bioresource Sciences)

<https://www.agr.kyushu-u.ac.jp/english/courses/bioresource-sciences/>

(Agro-environmental Sciences)

<https://www.agr.kyushu-u.ac.jp/english/courses/agro-environmental-sciences/>

(Agricultural and Resource Economics)

<https://www.agr.kyushu-u.ac.jp/english/courses/agricultural-and-resource-economics/>

(Bioscience and Biotechnology)

<https://www.agr.kyushu-u.ac.jp/english/courses/bioscience-and-biotechnology/>

### 2. Eligibility

Applicants must meet all of the following eligibility conditions:

- (1) Be a national of an ADB borrowing member country (please see Regions and Countries). Applicants living or working in a country other than their home country are ineligible for the scholarship.
- (2) Hold (i) a bachelor's degree (including applicants who obtain a bachelor's degree through 3-year course) and (ii) completed 16 years of academic education in their home country or (iii) its equivalent with a superior academic record.

For applicants in Nepal, Bangladesh, or Pakistan who have earned a master's degree in their home country and have completed only 16 years of education, their master's level education will be considered equivalent to a Japanese bachelor's degree.

\*Individual Evaluation of Academic Ability

Those who wish to apply in accordance with the above qualification (iii) are required to undergo an individual evaluation of their academic ability. First, they must notify the Student Section ([agrryugakus@agr.kyushu-u.ac.jp](mailto:agrryugakus@agr.kyushu-u.ac.jp)) and then send all of the required documentation to the same address at the time of the online entry.

- (3) Have at least two years of professional full-time work experience (acquired after obtaining a university degree) by January 15<sup>th</sup>, 2021.
- (4) Have adequate proficiency in oral and written English communication to pursue studies.
- (5) Be no more than 35 years of age on January 15<sup>th</sup>, 2021.

- (6) Be in good health.
- (7) Must agree to return to their home country to contribute to its development after completing the program.
- (8) Family income must not be more than US\$50,000/per year, and individual income should not be more than US\$25,000/year.
- (9) Have never previously studied abroad.
- (10) Have never been enrolled in a graduate degree program (Exception: Applicants in Nepal, Bangladesh, or Pakistan) or do not plan to complete a second MA or Ph.D. degree.

### 3. Admission Openings

There are only TWO slots open for the Master's Program in International Graduate Program at the Graduate School of Bioresource and Bioenvironmental Sciences.

### 4. Scholarship Coverage

- (1) Tuition fees (actual costs).
- (2) Subsistence allowance.
- (3) Student medical and accident insurance (actual costs).
- (4) Educational materials.
- (5) Economy class air travel for one person, covering the journey from the scholar's place of residence to Kyushu University and the return flight at the end of the study program.

Note: The initial scholarship period is for one year. An appropriate extension for the second year of study shall be conditional on the scholar's ability to maintain a satisfactory level of academic performance. Generally, extension of the scholarship will not be allowed beyond the two-year period.

### 5. Application Method

- (1) Submission of the Entry Form

(<https://forms.office.com/Pages/ResponsePage.aspx?id=DQSIkWdsW0yxEjajBLZtrQAAAAAAAAAAAAAAAAAAAAAAAJBJwY9UMEY1MkRFWjhWTTNKT1JHWVY5MINGTkFZQS4u>)

The Online Entry Form must arrive between December 1<sup>st</sup> and December 31<sup>st</sup>, 2020.

Our secure Online Entry Form is (available only between December 1<sup>st</sup> and December 31<sup>st</sup>, 2020 24:00(Japan Time)) to have your submission processed.

\*The online entry periods are subject to change.

Applicants must contact their potential supervisors well before filling out the entry form and receive an interview described in (2).

More information is available at

<https://www.agr.kyushu-u.ac.jp/english/education/graduate/igp/how-to-apply/>

- (2) An Internet interview or oral examination (personal interview, phone call or video call) by the potential supervisor will be performed before the official application is completed. If the interview in one of the forms described earlier cannot be conducted, professors from the educational course will conduct an interview via e-mail.

- (3) After the preliminary screening, only successful applicants will be contacted via email and provide you the required documentation for the official application. If you do not hear from the potential supervisor by January 11<sup>th</sup>, 2021, you should assume that your application has been unsuccessful.
- (4) Submission of the application documents in full to your potential supervisor:  
Applicants who pass the Internet interview/oral examination must submit all of the documents described in Section 6 to the potential supervisor. All of the documents should be delivered to the Student Section by the potential supervisor no later than January 18<sup>th</sup>, 2021 (see Note).
- (5) If you become successful candidate for the Scholarship, the student section notifies you by mid-March 2021.

Note: You must send the required documents to your potential supervisor well in advance of this date to give your supervisor ample time to review and send these documents to the Student Section. Please ask your potential supervisor about his/her preferred deadline.

## 6. Required Application Documents for Scholarship Screening

If you pass the document screening of the application, your potential supervisor will provide you the forms of the documents below.

- (1) **Completed Application Form** (use the form supplied by the potential supervisor)  
\* Both a paper document and a Word file are required.  
\* **Please print both sides of the page for the paper document**
- (2) **Completed Field of Study and Study Program Form** (use the form supplied by your potential supervisor).
- (3) **Bachelor's Degree Certificate (\*Refer "NOTES 3")**
- (4) **Official academic transcripts (\*Refer "NOTES 3")** of all applicable undergraduate and graduate course work from the university /universities to which the applicant belongs/belonged. Submission of academic records with grade point averages (GPA) or quality points (A, B, C, or Excellent, Good, Average, etc.), along with a description of the academic grading system (e.g., A: 90% above) is required.
- (5) **Two letters of recommendation** (Please download these forms at <https://www.agr.kyushu-u.ac.jp/english/education/graduate/igp/how-to-apply/>)  
Recommendation Form 1 must be completed by a supervising professor, or a member of teaching staff from the university from which the applicant has graduated. Recommendation Form 2 must be completed by a workplace supervisor who knows the applicant personally. Each letter must be provided in a sealed envelope to ensure confidentiality.
- (6) **Completed Information Sheet** (use the form supplied by the potential supervisor)  
\* Both a paper document and a Word file are required.
- (7) **Applicant Income Information** (use the form supplied by the potential supervisor)  
\* Both a paper document and a Word file are required.
- (8) **Completed Job Description Form** (use the form supplied by the potential supervisor)
- (9) **Completed Future Plan Form** (use the form supplied by the potential supervisor)

- (10) **Original certificates indicating your own income and that of your parents or family (\*Refer “NOTES 3”)** (e.g., tax filings; Each document must show annual income in your local currency and US dollar, and be written in English with an official signature/stamp. For parents who are retired, unemployed, or deceased, kindly submit a certificate issued by a relevant local agency, company, or government with an official signature/stamp.)  
Note: If the incomes are not properly certified, the applicant may be excluded from selection.  
Please only submit authorized certificates issued by public agencies.
- (11) **Original certificate showing number of years of employment with the employer’s signature/stamp. (\*Refer “NOTES 3”)**
- (12) **Certificate of official English qualification (\*Refer “NOTES 3”)**, such as TOEFL, TOEIC Listening and Reading Test, IELTS, or Cambridge Certificate scores, received within two years before the application deadline, unless the applicant is a native English speaker. On-line score reports are not acceptable. It sometimes takes as long as two months for a score report to reach us after your order, so please make sure to give it enough time. Every year some applications are not accepted due to the delayed arrival of their scores. A certificate showing the language of instruction in your university is English may also be accepted.
- (13) **Certificate of nationality or proof of residence in the applicant’s home country** (e.g., census register, passport (photocopy), or other positive proof of nationality).
- (14) **Two photographs** (3.5 × 2.5 cm and 4.5 × 3.5 cm), front facing without a hat, and taken within the past six months before the application deadline. The 4.5 × 3.5 cm photo must be affixed to the specified area on the application form. The name and nationality of the applicant must be written on the reverse side of each photograph.
- (15) **The 30,000JPY fee** applies only to candidates who have passed the Scholarship Screening once the Student Section has notified them of their selection.

## NOTES

- 1) All required documents should be typewritten in English and of uniform size (A4 format).
- 2) Applications will not be accepted if any of the required documents are missing, incorrectly completed or lacking supporting evidence. Applications will not be considered if the documents arrive after the abovementioned deadlines.
- 3) In principle original documentation or transcripts should be submitted. Further, no submitted documents will be returned. However, if your original documentation or transcripts cannot be reissued, you may submit a photocopy of the documentation or transcripts with a statement of “certified true copy” or “attested” by the institution/organization administration office with official seal.
- 4) Documents 1, 2 and 5-9 must be provided on the forms supplied.
- 5) If the documents are in a language other than English or Japanese, an English or Japanese translation must be attached.

## **7. Selection Procedures**

The Asian Development Bank will select the scholarship recipients from among the candidates who have passed the Graduate School of Bioresource and Bioenvironmental Sciences' screening. The Student Section will then notify the successful scholarship recipients. All applicants who have passed the Scholarship Screening are required to pay 30,000JPY for Admission Screening.

## **8. Announcement of the Final Decision**

Successful applicants will be notified of the final decision via email in mid-July.

## **9. Remarks**

- (1) Email/telephone inquiries regarding screening results will not be answered.
- (2) All applicants should note that they are required to keep in close contact with their potential supervisor at Kyushu University to formulate a research plan.
- (3) Successful applicants are expected to study and gain an understanding of the geography, climate, customs, and habits of Japan, as well as the general features and conditions of Kyushu University.
- (4) In principle the change of department and laboratory is not permitted after your application is received by the university. Therefore you need careful consideration of research themes for the selection of the department and the laboratory before applying.

## **10. Correspondence**

All application-related correspondence should be sent by registered airmail such as DHL, FedEx, OCS, or EMS, to the following address:

**(Write your potential professor's name)**

**Graduate School of Bioresource and Bioenvironmental Sciences**

**Kyushu University**

**744 Motooka, Nishi-ku, Fukuoka 819-0395, Japan**

Note that the full set of documents (**Section 6**) should be sent to the potential supervisor by his/her stated deadline.

## **11. Contact Information**

Student Section

Graduate School of Bioresource and Bioenvironmental Sciences

Kyushu University

**744 Motooka, Nishi-ku, Fukuoka 819-0395, Japan**

E-mail: [agrryugakus@agr.kyushu-u.ac.jp](mailto:agrryugakus@agr.kyushu-u.ac.jp)

Differences between ADB and MEXT Scholarships		
	ADB Scholarship	MEXT Scholarship
Scholarship coverage	Master's courses	Doctoral courses
Full-time working experience	At least TWO years required	Not required
Age limitation	Born after January 15, 1986	Born after April 2, 1986
Current residency	Applicant's home country	Outside of Japan
Income limitation	Applied	N/A
Overseas study experience	Not allowed	N/A
Degree requirement	Bachelor's degree holders only	Bachelor's and Master's degree holders
Requirement upon course completion	Immediate return to home country after completion of your expected degree(s).	N/A

## List of Target Countries and Regions for ADB-JSP

Afghanistan	Armenia
Azerbaijan	Bangladesh
Bhutan	Cambodia
Cook Islands	Fiji
Georgia	India
Indonesia	Kazakhstan
Kiribati	Kyrgyz Republic
Lao PDR	Malaysia
Maldives	Marshall Islands
Federated States of Micronesia	Mongolia
Myanmar	Nauru
Nepal	Pakistan
Palau	Papua New Guinea
Philippines	Samoa
Solomon Islands	Sri Lanka
Tajikistan	Thailand
Timor-Leste	Tonga
Turkmenistan	Tuvalu
Uzbekistan	Vanuatu
Vietnam	