

To All International Students,

**Regarding the procedure for your school registry change**

Those who wish to change your school registry such as follows for a certain reason, please consult with your academic advisor and submit the necessary documents by the following date.

- Withdraw from the university
- Take a leave of absence
- Extend current leave of absence.
- **Due date: February 15 2022 (Tuesday)**

Research students, non-degree students, etc. who wish to postpone their enrollment must also complete the same procedures at the same date.

If you cannot make it by the above date, please notify the Student Affairs Section in advance and submit the necessary documents by the date below.

**February 24, 2022 (Thursday).**

If you miss the deadline, you will not be able to avoid incurring tuition fees, so please make sure you meet the deadline.

January 21, 2022 The Students Affairs Section